

Budget Amendment Request
For Budget Year 2025

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Payne

RECEIVED
AUG 9 2024
State Auditor
and Inspector

Date: 07/11/2024

Department: Airport

Requested by: Kellie Reed

Explanation: Revenue:
Appropriate funds to provide match for FAA ATP grant application. Funding transferred from Airport Operating Fund budget to Airport Grants Fund.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Transfer in from Airport Oper Fund	8200000 - 61000		\$ 0	\$ 175,000	\$ 175,000
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 175,000

Reviewed by Department Manager: _____

Date: _____

Reviewed by Finance: Ching Ching

Date: 7-11-2024

Approved by CMO: Humbly M. Lee

Date: 7-16-24

Approved by City Council: ☒ Yes ☐ No

Date: 7-15-24

Processed by Finance: Alisa Evans

Date: 7-18-24

Set ID: BU005397

Date Sent to SA&I: 8-5-24

--Print on Yellow Paper--



Budget Amendment Request

For Budget Year 2025

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 07/11/2024

Department: Airport

Requested by: Kellie Reed

Explanation:

Expenditures:
Appropriate funds to provide match for FAA ATP grant application. Funding transferred from Airport Operating Fund budget to Airport Grants Fund.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	ATP Grant Project	8207010 - 54030	25AP01820	\$ 0	\$ 175,000	\$ 175,000
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 175,000

Reviewed by Department Manager: _____

Date: _____

Reviewed by Finance: Clay Clark

Date: 7-11-2024

Approved by CMO: Hamberly Wood

Date: 7-16-24

Approved by City Council: ☒ Yes ☐ No

Date: 7-15-24

Processed by Finance: alicia goss

Date: 7-18-24

Set ID: BU005397

Date Sent to SA&I: 8-5-24

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Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 07/11/2024

Department: Airport

Requested by: Kellie Reed

Explanation:

Expenditures:

Appropriate funds to provide match for FAA ATP grant application. Funding transferred from Airport Operating Fund budget to Airport Grants Fund.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Transfer out to Airport Grant Fund	8100000 - 71000		\$ 316,556	\$ 175,000	\$ 491,556
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:	Repair Structures	8107040 - 53020		\$ 22,000	(\$ 7,000)	\$ 15,000
	Chemicals	8107040 - 52039		\$ 25,000	(\$ 20,000)	\$ 5,000
	Landscape Materials	8107040 - 52005		\$ 5,000	(\$ 3,000)	\$ 2,000
	Repair Infrastructure	8107040 - 53130		\$ 100,000	(\$ 35,000)	\$ 65,000
	Contingency	8101110 - 53067		\$ 180,000	(\$ 110,000)	\$ 70,000

Net Change: (will usually result in a total increase or decrease)

\$ 0

Reviewed by Department Manager: _____

Date: _____

Reviewed by Finance: Cheryl Clark

Date: 7-11-2024

Approved by CMO: Kellie Reed

Date: 7-16-24

Approved by City Council: ☒ Yes ☐ No

Date: 7-15-24

Processed by Finance: Alicia Gwans

Date: 7-18-24

Set ID: B0005397

Date Sent to SA&I: 8-5-24

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Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449
Office: 405.372.0025
Web: stillwater.org

Date: 07/11/2024

Department: Airport

Requested by: Kellie Reed

Explanation: Expenditures:
Appropriate funds to provide match for FAA ATP grant application. Funding reserved in the City Capital Fund.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	ATP Grant Project	1057010 - 54030	25AP01105	\$ 0	\$ 125,000	\$ 125,000
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 125,000

Reviewed by Department Manager: _____

Date: _____

Reviewed by Finance: Cheryl Clutch

Date: 7-12-2024

Approved by CMO: Kimberly Hefner

Date: 7-16-24

Approved by City Council: ☒ Yes ☐ No

Date: 7-15-24

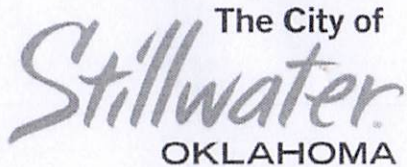
Processed by Finance: Alicia Adams

Date: 7-18-24

Set ID: B0005398

Date Sent to SA&I: 8-5-24

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Budget Amendment Request

For Budget Year 2025

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 07/03/2024

Department: Water Resources

Requested by: Candy Staring

*attached
Su A 2c*

Explanation:

Expenditures:
Appropriate funds for The HUB sewer project. Project funded from Wastewater Fund.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	The HUB Sewer Project	9139316 - 54009	23SL01913	\$ 0	\$ 612,422	\$ 612,422
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 612,422

Reviewed by Department Manager: *Candy Staring*

Date: 7/3/2024

Reviewed by Finance: *Ching Chuch*

Date: 7-3-2024

Approved by CMO: *Shirley Hester*

Date: 7-16-24

Approved by City Council: ☒ Yes ☐ No

Date: 7-15-24

Processed by Finance: *Alicia Owens*

Date: 7-18-24

Set ID: B0005396

Date Sent to SA&I: 8-5-24

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Should be 9139317. Typographical error.



Budget Amendment Request
For Budget Year 2025

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 07/08/2024

Department: Water Resources

Requested by: James Driskel

Explanation: Expenditures:
Appropriate funds for installation of an electromagnetic flow meter.

*Attached
SUA 2f*

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	New Meters	9129270 - 54021	25WD02912	\$ 0	\$ 48,147	\$ 48,147
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 48,147

Reviewed by Department Manager: James E. Driskel

Date: 7-8-24

Reviewed by Finance: Cheryl Cluck

Date: 7-8-24

Approved by CMO: Shirley H. Hark

Date: 7-16-24

Approved by City Council: ☒ Yes ☐ No

Date: 7-15-24

Processed by Finance: Alicia Adams

Date: 7-16-24

Set ID: BV005387

Date Sent to SA&I: 8-5-24

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Budget Amendment Request

For Budget Year 2025Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449Office: 405.372.0025
Web: stillwater.orgDate: 07/03/2024Department: Water ResourcesRequested by: Candy Staring

Explanation:

Expenditures:

Appropriate funds for WTP lagoon dredging project. Project funded from American Rescue Plan Act (ARPA) grant funds.

attached cc 39: SUIA

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	WTP Lagoon Dredging	1809216 - 54009	23WT07180	\$ 0	\$ 1,332,138	\$ 1,332,138
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 1,332,138Reviewed by Department Manager: Candy StaringDate: 7/3/2024Reviewed by Finance: Cheryl CluchDate: 7-3-2024Approved by CMO: Shirley FleetDate: 7-16-24Approved by City Council: ☒ Yes ☐ NoDate: 7-15-24Processed by Finance: Aliaa AwanaDate: 7-16-24Set ID: B0005388Date Sent to SA&I: 8-5-24

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Budget Amendment Request

For Budget Year 2025

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 07/03/2024

Department: Transportation

Requested by: Candy Staring

Explanation:

Expenditures:
Appropriate funds for a traffic impact analysis for the Airport/Perkins intersection. Project funded from Transportation Sales Tax funds.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
Airport/Perkins TIA	2604035 - 54020	25TR03260	\$ 0	\$ 29,000	\$ 29,000
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 29,000

Reviewed by Department Manager: Candy Staring

Date: 7-3-2024

Reviewed by Finance: Chin Chuch

Date: 7-3-2024

Approved by CMO: Shirley Niles

Date: 7-16-24

Approved by City Council: ☒ Yes ☐ No

Date: 7-15-24

Processed by Finance: Alicia Adams

Date: 7-16-24

Set ID: BU005389

Date Sent to SA&I: 8-5-24

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Budget Amendment Request

For Budget Year 2025

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 07/02/2024

Department: Development Services

Requested by: Jeff Mathews

Explanation:

Revenue:
Increase revenue projections to reflect acceptance of CDBG SC 2023 ODOC grant award for the library sprinkler system.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	2023 CDBG Grant	1703000 - 43100	23DS03170	\$ 0	\$ 222,500	\$ 222,500
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

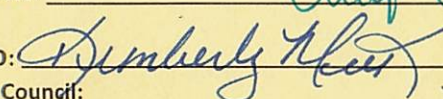
\$ 222,500

Reviewed by Department Manager: 

Date: 7-3-2024

Reviewed by Finance: 

Date: 7-3-24

Approved by CMO: 

Date: 7-16-24

Approved by City Council: ☒ Yes ☐ No

Date: 7-15-24

Processed by Finance: 

Date: 7-16-24

Set ID: BU005392

Date Sent to SA&I: 8-5-24

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Budget Amendment Request

For Budget Year 2025

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 07/02/2024

Department: Development Services

Requested by: Jeff Mathews

Explanation:

Expenditure:

Appropriate funds to reflect acceptance of CDBG SC 2023 ODOC grant award for the library sprinkler system.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	2023 CDBG Grant	1703000 - 54032	23DS03170	\$ 0	\$ 222,500	\$ 222,500
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 222,500

Reviewed by Department Manager: [Signature]

Date: 7-3-2024

Reviewed by Finance: Ching Ching

Date: 7-3-24

Approved by CMO: [Signature]

Date: 7-16-24

Approved by City Council: ☒ Yes ☐ No

Date: 7-15-24

Processed by Finance: alicia gans

Date: 7-16-24

Set ID: BUD05392

Date Sent to SA&I: 8-5-24

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Budget Amendment Request

For Budget Year 2025Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449Office: 405.372.0025
Web: stillwater.orgDate: 06/18/2024Department: Special ProjectsRequested by: Candy StaringExplanation:
Expenditures:
Appropriate funds for demolition of the Boomer Lake Sundeck.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase: Boomer Sundeck Demolition	1055010 - 54010	23PR021015 <i>CC 7/10/24</i>	\$ 0	\$ 228,735	\$ 228,735
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease: Boomer Sundeck Demo	1055010 - 54010	23PR02101	\$ 228,735	\$ 228,735	\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease) *To correct typographical error in original set. JRT*\$ 228,735

Reviewed by Department Manager: _____

Date: _____

Reviewed by Finance: *Cheryl Clark*Date: *7-2-24*Approved by CMO: *Dorothy H. Ford*Date: *7-2-24*Approved by City Council: ☒ Yes ☐ NoDate: *7-1-24*Processed by Finance: *Alicia Awan* *alicia awan*Date: *7-2-24 7-11-24*Set ID: ~~B005306~~Date Sent to SA&I: *8-5-24*

B005383

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Budget Amendment Request

For Budget Year 2025Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449Office: 405.372.0025
Web: stillwater.orgDate: 06/26/2024Department: City Manager's OfficeRequested by: Christy Cluck

Explanation:

Revenue:

Increase revenue projections for Air Service Guarantee Participation Agreement with Oklahoma State University (OSU). OSU max liability under the agreement is \$1.0M. \$500,000 is currently included in the FY24 budget and any unbilled amounts will be carried forward to FY25 through the budget carry forward process.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Reimbursements	1011020 - 48702		\$ 0	\$ 500,000	\$ 500,000
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 500,000

Reviewed by Department Manager: _____

Date: _____

Reviewed by Finance: Christy CluckDate: 6-26-2024Approved by CMO: Dumbally MoxDate: 7-2-24Approved by City Council: ☒ Yes ☐ NoDate: 7-1-24Processed by Finance: Alison CossDate: 7-2-24Set ID: BUD05362Date Sent to SA&I: 8-5-24

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Budget Amendment Request

For Budget Year 2025

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 06/18/2024

Department: Electric Utility

Requested by: Loren Smith

Explanation:

Expenditure:
Appropriate funds for LED street light project. Phase Two

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
LED Street Lights	9119011 - 54008	24RS02911	\$ 0	\$ 894,242	\$ 894,242
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 894,242

Reviewed by Department Manager: Lo Smith

Date: 06/18/2024

Reviewed by Finance: Cheryl Clark

Date: 7-2-24

Approved by CMO: Kimberly McLean

Date: 7-2-24

Approved by City Council: ☒ Yes ☐ No

Date: 7-1-24

Processed by Finance: Aliaa Awad

Date: 7-2-24

Set ID: BV005363

Date Sent to SA&I: 8-5-24

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Budget Amendment Request

For Budget Year 2025

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 06/18/2024

Department: Electric Utility

Requested by: Loren Smith

Explanation:

Expenditure:
Appropriate funds for LED high mast lights highway 51/I35 replacement project.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
LED high mast lights 51/I35	9119011 - 54008	25RS02911	\$ 0	\$ 85,000	\$ 85,000
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 85,000

Reviewed by Department Manager: Lo Smith

Date: 06/18/2024

Reviewed by Finance: Ching Chuch

Date: 7-2-24

Approved by CMO: Humbly W

Date: 7-2-24

Approved by City Council: ☒ Yes ☐ No

Date: 7-1-24

Processed by Finance: Alicia C

Date: 7-2-24

Set ID: B0005364

Date Sent to SA&I: 8-5-24

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Budget Amendment Request
For Budget Year 2025

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 06/18/2024

Department: Electric Utility

Requested by: Loren Smith

Explanation:

Expenditures:
Appropriate funds to purchase parts and services for Wartsila engines/generators at the Stillwater Energy Center.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
G&T - Other Equipment	9119011 - 54008	25RS01911	\$ 0	\$ 300,000	\$ 300,000
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 300,000

Reviewed by Department Manager: Lo Smith

Date: 06/18/2024

Reviewed by Finance: Cheryl Clench

Date: 7-2-24

Approved by CMO: Kimberly K. [Signature]

Date: 7-2-24

Approved by City Council: ☒ Yes ☐ No

Date: 7-1-24

Processed by Finance: Alison [Signature]

Date: 7-2-24

Set ID: BUD 5365

Date Sent to SA&I: 8-5-24

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Budget Amendment Request

For Budget Year 2025

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 06/18/2024

Department: Special Projects

Requested by: Candy Staring

Explanation: Expenditures:
Appropriate funds for demolition of the Boomer Lake Sundek.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
Boomer Sundek Demolition	1055010 - 54010	23PR02101	\$ 0	\$ 228.735	\$ 228,735
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 228,735

Reviewed by Department Manager: _____

Date: _____

Reviewed by Finance: Ching Clench

Date: 7-2-24

Approved by CMO: Dorothy K. Ford

Date: 7-2-24

Approved by City Council: ☒ Yes ☐ No

Date: 7-1-24

Processed by Finance: Alana Adams

Date: 7-2-24

Set ID: B0005366

Date Sent to SA&I: 8-5-24

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